

TEAM ROLES

MANAGER _____

- Ensures that all members are engaged, involved, and contribute to work until the task is accomplished (support and encouragement – “rah-rah”).
- Has the final say on when each task is satisfactorily completed.
- Responsible (with Resource) for identifying members who are needing help in understanding the mathematical concepts.
- Ensures that the **Group Timeline** is kept. Adjusts as needed.

LOGISTICS _____

- Responsible for making sure the group has all needed materials for completing a task.
- Responsible for ensuring that materials are returned at end of task or class.
- Responsible for collecting copies of assignments for group members who are absent.
- Ensures that the group members have a working method of contact for outside of class (emails, text, etc.).

RESOURCE _____

- You are the only member of the group who can seek out the teacher with a question.
- Responsible for making sure that no one in the group has the answer to a question before taking it to the teacher (Rule of Three).
- Responsible for asking questions of individual team members to see that all have learned the goals of the activity.

ARCHIVIST _____

- Your job is to encourage the group to find connections between current tasks and previous content and/or with real life.
- Work with Resource to ensure that each member can summarize their learning from a task.
- Ensures that **Daily Log** is completed each day.